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MEMORANDUM

TO: CRRA Organizational Synergy & Human Resources Committee

FROM: Moira Kenney, Board Secretary/Paralegal

DATE: June 18, 2010

RE: Notice of a Special Meeting

There will be a special meeting of the Organizational Synergy & Human Resources Committee of the CRRA Board of Directors on Monday, June 23, 2010, at **12:00 p.m.** in the Legal Conference Room at the CRRA offices, 100 Constitution Plaza, Hartford, CT.

The purpose of the meeting will be to discuss the following matters:

- I. Approval of Minutes of the May 24, 2010, OSHR Committee Meeting (Attachment A).
- II. Discussion of a position reclassification.
- III. Discussion of a position reinstatement.
- IV. Presidential Update
- V. Executive Session to discuss personnel matters.

If you will be unable to attend, please notify Moira Kenney at (860) 757-7787 immediately.

cc: Tom Kirk, President
Jim Bolduc, CFO